



August 1, 2020

Dear Incoming Wake Forest Presbyterian Preschool Families,

I hope this finds you safe and well. We are preparing for the upcoming school year and have created a reopening plan that keeps the safety and well-being of your children and our staff as the highest priority. This letter will provide you with details of that plan. We created the plan using the North Carolina Department of Health and Human Services (NCDHHS) "Childcare Strong NC Public Health Toolkit," the American Academy of Pediatrics (AAP) recommendations and the Center for Disease Control (CDC) guidance. After reading the plan, ***please reply to this email by noon on Thursday, August 6th*** to confirm your intentions of returning to preschool or to withdraw your student.

Here are some changes to keep us safe and well:

- Each individual classroom will be considered a "bubble." Bubbles will not mix with other classroom bubbles during the preschool morning.
- Preschool staff will be temperature checked upon arrival and screened for potential exposure to those with known cases of COVID-19. All adults must wear a masks while inside and outside the building.
- All students will be temperature checked upon arrival and screened for potential exposure to those with known cases of COVID-19. Masks are strongly recommended for children.
- Staff and students will wash/sanitize hands upon arrival and frequently throughout the day.
- The illness policy has been updated to reflect CDC recommendations for exclusion due to COVID-19 as well as guidelines for returning to work and school.
- An isolation area will be established for children exhibiting symptoms of any illness to wait in until a parent can arrive.
- If a case of COVID-19 enters the preschool, we will work with local health officials to determine an appropriate course of action. This may include a short term closure to allow for cleaning, contact tracing and a decision to be made about the appropriate next steps.
- We will adhere to the NCDHHS guidelines for allowing a child, staff member or parent to return to preschool.
- Preschool will be sanitized each night by a professional cleaning service.
- Playground schedules will allow for only one class at a time to use the playground. Teachers will be responsible for sanitizing playground touch points between classes.
- The preschool calendar may be adjusted as needed throughout the year.
- Parents and siblings will not enter the building. Signs will be posted outside

of the arrival/dismissal area to remind people to keep 6' distance whenever feasible. Parents will wear masks during arrival/dismissal. Parents will bring their child to the back glass door of each individual classroom for arrival/dismissal where they will be greeted by the classroom teacher/assistant each day.

- An updated parent waiver form will be included in the preschool handbook covering the updated illness policy and reopening guidelines.
- Children will use individual and personalized containers for water/texture play. Individual and personalized containers will be used for storing school supplies. Soft toys will be removed from the classrooms. Shared toys, supplies and equipment will be cleaned and disinfected.
- Bins will be designated for separating any mouthed toys. Toys will be sanitized before returning them to the play area.
- Field trips will be discontinued this year – travel and in house.
- Lunch bunch will be discontinued this year.
- Increase circulation of outside air by opening transom windows in individual classrooms.
- Preschool will use the preschool wing and playgrounds. Preschool will not use the Christian Life Center or Sanctuary.
- Drinking fountains will not be used. Students will bring a filled personal water bottle to preschool labeled with their name each morning.

I hope the reopening plan will give you a good idea of what will take place when we begin school. Our float through day will be Tuesday, September 8th, and our first full morning of preschool will be Wednesday, September 9th. You will receive more details before school begins. Please feel free to contact me if you have questions. I look forward to seeing you soon.

In Christ,
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